

Asset Management System

Managing Your Assets with Ease

An information repository solution for managing and tracking office assets and equipment in line with auditing and regulatory requirements

The Asset Management System (AMS) is a multi-user, multi-office, web-based centralized database management system. The system aims to assist organizations better manage the allocation, distribution and productive use of their assets. An average medium-sized organization of over 100 employees can have thousands of asset items that need to be tracked and managed by its administration and finance sections.

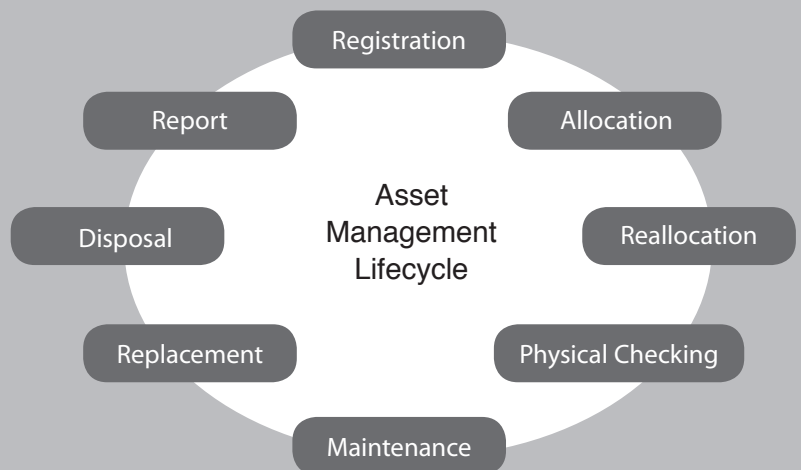
The solution allows organizations to record and manage their assets such as computers, vehicles, office furniture and office equipment such as photo-copiers, cameras, mobile phones, projectors, laminators, vacuum cleaners, movable fans, etc.

Organizations can also opt to incorporate RFID technology, an add-on feature* in AMS to track and locate valuable or critical assets such as hospital test equipment and museum artifacts.

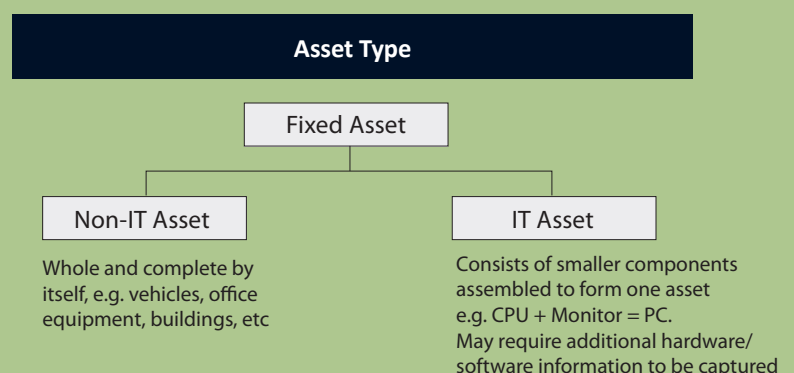
RFID allows an item to be tracked from zone to zone and its specific location to be pin-pointed. RFID can also be used to monitor custody of valuable and critical items.

** Note : Additional cost for RFID feature*

The system is design to facilitate the management of assets with the objective of capturing information on assets and the tracking of the assets through the entire asset life cycle



Users have a choice of using the Generic Asset Management Module Or the Specialised Asset Management Module for IT Assets, or even both.



Functions	Description
Registration & Allocation	<ul style="list-style-type: none"> For new assets A purchase document (common information) may be for multiple assets (individual details) First-time allocation to asset holder at a location
Reallocation	<ul style="list-style-type: none"> Transfer to new asset holder and/or location
Checking / Verification	<ul style="list-style-type: none"> For periodic review/audit To check on asset condition
Maintenance	<ul style="list-style-type: none"> To store servicing records for vehicles
Disposal	<ul style="list-style-type: none"> The final stage of an asset's lifespan A disposal document (common information) may be for multiple assets (individual details)
Reports	<ul style="list-style-type: none"> Filter asset details according to report criteria Generated in fixed format (PDF) To be printed and/or saved

No.	Registration Date	Product Model	Product Spec	Asset Status	AMAS	SAINS Asset Tag ID	Serial No.	Asset Type	Warranty Type	Warranty Period	DN No.	DN Date
1	10-09-2008	NA	Samsung Air-Cord Compressor	BOS	Approved			Machinery				
2	10-09-2008	NA	4G Kingston Handy Drive	Pending SCN Verification	Approved			Camera				
3	10-09-2008	NA	70g Double A A4 Paper	BOS	Approved		SN4	Camera				
4	10-09-2008	NA	Baby Chair	Asset Warranty Claim	Endorsed			Camera				
5	10-09-2008	AA-13	Dell Laser Mouse	Pending SCN Verification	Approved			Camera				
6	10-09-2008	NA	Baby Chair	Loan Return	Endorsed			Camera				
7	10-09-2008	NA	Baby Chair	Loan Return	Rejected			Camera				
8	10-09-2008	NA	Apacer 512MB 40mm Memory Mod	Asset Warranty Claim	Endorsed			Chair				
9	12-09-2008	AA-13	Dell Laser Mouse	Stolen	Approved		112233	Notepad	SAINS Warranty			
10	12-09-2008	SC1200(table)+SCH3(fixed pedestal)	Samsung Air-Cord Compressor	BOS	Approved			Air Compressor				
11	12-09-2008	NA	4G Kingston Handy Drive	Asset Transfer	Approved			Machinery				
12	12-09-2008		Powered by AMD To help meet y...	Rental Disposal	Endorsed			Personal Computer	Limited Warranty			

Screen of Asset Listing

BACK	ASSET INFO	HISTORY
Asset Registration		
Product	Omron Omron MC-245	
Product Specification	Omron MC-245 Digital Thermometer	
Serial No.	M245-000-01	Barcode No. NA
Invoice No.		Asset Status In-Use
SAINS Asset Tag ID	SAINS/NA/CE/11/200802	Asset Registration Type Asset - Fixed Asset
Asset Type	Others	Warranty Period 12 month(s)
Warranty Type	Full Warranty	Warranty End Date 17-11-2012
Warranty Start Date	17-11-2011	Sains DN No. 17-11-2011
Supplier Name	3A Consultancy	Sains Inured (RM) 0.00
Sains DN No.	SD11000003	Project Code
Unit Price (RM)	20.00	Customer Ref No.
SLA No.		
SLA/Project Name		
Requisition No.	RO11000036	
RAPIDS No.		
Remarks		
Asset Owner		
External Asset Owner		
Asset Holder	PLI POH NYUK	
Asset Holder Remarks		
Sains Section	Administration	Location Name CARE
Sains Unit	Data Conversion & Development	Entered Date 17-11-2011 05:16:18 PM
Location Address	3rd Floor, Wisma Bepa Malaysia Petra Jaya, 3rd Floor, Wisma Bepa Malaysia Petra Jaya	Modified Date 17-11-2011 05:17:35 PM
Entered By	PLI POH NYUK	
Modified By	PLI POH NYUK	

Screen of Asset details and particulars

Sales Contact:

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For demo and enquiries, please contact:

