

Recent GST Changes & Analysis of GAF File

JUNE SESSION
29 June 2017
Hilton Hotel
Kuching. SARAWAK

INTRODUCTION

This workshop covers the recent changes on the revision of GST guidelines and analysis of GST Audit File (GAF). It infuses with the latest updates of 38 tax codes with real world scenarios and the steps to extract and analyse GST Audit File.

OBJECTIVES

- Get the latest updates to the changes of GST guidelines
- Finance Act 2017 implication to GST

METHODOLOGIES

The course combines theoretical instructions with case studies based on real life situations to help participants learn from experience and apply new practices. Participant is encouraged to bring along a laptop in walking through the steps of converting GAF file.

POST TRAINING SUPPORT

The course provides post training support via email and whatsapp if further clarification is required.

WHO SHOULD ATTEND?



CFO & Financial controller
Finance Managers
Accountant
Accounts Executive
Accounts Assistant
Tax Managers

QUESTIONNAIRE

To ensure that you gain maximum benefits from this training, a detailed pre-training questionnaire will be sent to you to establish exactly where your training needs lie. The completed forms will be analysed by the trainer. As a result, we ensure the course is delivered at an appropriate level and that relevant issues will be addressed.



ABOUT OUR TRAINING CENTRE

Pusat Latihan Teknologi Maklumat Sarawak (SAINS) was established in 1993, in response to the increasing demand for IT training in Malaysia. The Centre is a certified training provider approved by the Ministry of Education as well as Pembangunan Sumber Manusia Berhad (PSMB). Corporates choosing to send their employees to our centre can use the Human Resource Development Fund (HRDF) to pay for employee training. **We won the Human Resources Development Fund Award 2013** in the Training Provider category.

Pusat Latihan Teknologi Maklumat Sarawak (SAINS)
Ground Floor, Lot 250 Kuching-Kota Samarahan Expressway
Kota Samarahan, 93010 Samarahan, Sarawak, MALAYSIA
Tel : (60) 82-668688 Fax: (60) 82-668699

Contact Person :
Johnny Chung | Fallacia Sitam | Agnes Chan
Email : training@sains.com.my



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PROGRAM SCHEDULE

Day 1	
8.30 AM	Registration
9.00 AM	Course begins
10.30 AM	Morning tea break and networking break
10.45 AM	Course recommences
12.30 PM	Networking Lunch
13.50 PM	Course recommences
15.00 PM	Afternoon tea break and networking break
15.15 PM	Course recommences
16.45 PM	Summary & recap
17.00 PM	End of Training

IN-HOUSE TRAINING ADVANTAGE

If you have a number of delegates with similar training needs, then you may wish to consider an In-house Training solution delivered locally onsite.

Course can be tailored to specific requirements.

Please contact

jeansyy@sains.com.my or 082-668688 for further discussion.

OTHER GST TRAINING TOPIC :

- GST Implementation (**Part 1**)
- GST for Accounting Treatment & Effective Implementation Process (**Part 2**)
- GST Implementation for Oil & Gas Industry
- GST Implementation for Mixed Supplier
- GST Implementation for Retail & Distribution Industry
- GST Implementation for Manufacturing Industry
- GST Implementation for Hospitality Industry
- GST Implementation for Property Development & Construction Industry

COURSE OUTLINE

1. Input tax credit

- Tax implication for voluntarily non-claiming of GST and invalid tax invoice (TX-NC)
- Revision of Form C for input tax not claimable from RMCD
- Declaration of capital goods acquisition on GST-03 form (TX-CG)

2. Latest 38 GST tax code

3. Designated Area

- Imported service
- Supply of service within or between designated area

4. The importance to differentiate between zero rated supply versus out of scope supply

5. Blocked input tax items and treatment (BL)

6. Gift rule for customer (DS)

7. Employee benefits

- Supply of exempt supplies
- Supply of free service
- Gift rule for employee
- Output tax borne by employer

8. Financial transaction

- Foreign exchange (EP/IES)
- Financial incidental exempt supplies (IES)
- Usage of exchange rate for cross border transaction

9. Reimbursement (SR) vs disbursement (OS)

10. Sponsorship rule in payments or in-kind

11. Bad debt relief and adjustments

12. Mixed supplier special treatment

- Partial exemption and annual adjustment calculation (TX-RE)
- Capital Goods Adjustment

13. Criteria on the issuance of Proforma Invoice

14. Goods transferred as part of TOGC and subsequently treated as free supply

15. GST-03 submission and mapping table

16. Penalty for late payment of GST

17. Extract GAF (GST Audit File) to perform analysis in Excel via Bar-Delimited File Record Elements



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TRAINER PROFILE



Tiffany has over 17 years' of working experience in a wide range of roles in finance. She was the former Financial Controller for INTI Education Group, Malaysia (part of Laureate International Universities, USA). She also worked as a Regional Accountant in Singapore and had been posted to several countries such as China, South Korea, India, and Japan. She'd worked for a few large MNC in the retail, bulk logistics, computer hardware, and civil engineering industries. Tiffany holds an Honours Degree in Applied Accounting from Oxford Brookes University, UK. She is a member of the IFA (Institute of Financial Accountants), UK, and IPA (Institute of Public Accountant), Australia.

Tiffany has more than 14 years hands-on experience in GST/VAT and the experience in setting up GST/VAT practices across few Asian countries. She has spent more than one thousand hours conducting GST courses for both public and in-house training for MNC, leading private companies, public listed company, statutory bodies and accounting profession firms. She had involved with GST implementation for leading Government Link Company, oil & gas MNC, IT GLC, public listed FMCG, and Labuan commodity trading company.

She is also a Financial Coach offering Money Smart Camp educating youths, teenagers and kids about good money management habits. Her books and programs were featured on Malaysia's BFM 89.9 Business Radio Station, Hypp TV Capital Channel 420. She is also a columnist for New Straits Times educating kids about money.





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COURSE FEES		COURSE DATE
Early Bird : Register by 7 June 2017 <input type="checkbox"/> RM689.00 per person <input type="checkbox"/> RM636.00 per person (3 pax and above)	<input type="checkbox"/> Regular: RM795.00 per person <input type="checkbox"/> Discounted Rate : RM742.00 (2 pax and above)	<input type="checkbox"/> 29 June 2017 Hilton Hotel, Kuching. SARAWAK.
<i>Group discount is applicable for the same organization only</i>		<i>In-house Training : Please contact us for more information</i>

REGISTRATION FORM

Please send Registration Form via fax or email to : SARAWAK INFORMATION SYSTEMS SDN BHD

Attention: Jean Sim (h/p: (H/P: 019-889 3819) Fallacia Sitam (H/P: 013-880 0718) Johnny Chung (H/P: 013-806 3465)

Tel: 082-668688 / 012-895 2032 (Agnes) Fax: 082-668699 Email: training@sains.com.my

Participant(s) Information					
No.	Name	Designation	Contact No.	Email	Meal Choice
1.					<input type="checkbox"/> Vegetarian <input type="checkbox"/> Non Vegetarian
2.					<input type="checkbox"/> Vegetarian <input type="checkbox"/> Non Vegetarian
3.					<input type="checkbox"/> Vegetarian <input type="checkbox"/> Non Vegetarian

Company Information		
Company Name:	<input type="checkbox"/> Government Agency <input type="checkbox"/> PSMB Registered Employer <input type="checkbox"/> Non-PSMB Registered Employer	Tel:
		Fax :
Address:		Email:
Contact Person:		Designation:

Authorization	
Name:	Signature & Company Chop / Stamp:
Designation:	
Date:	

Methods of Payment
<input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Service Order <input type="checkbox"/> Purchase Order
Payment should be made payable to Sarawak Information Systems Sdn. Bhd. to RHB Account No: 21121250109185

Terms & Conditions :

- Course fee is inclusive of GST @ 6%
- Course fee is inclusive of refreshments, lunch, course materials and Certificate of Attendance.
- Full payment must be made within FIVE (5) working days upon issuance of invoice.
- Admission upon receipt of full payment.
- CANCELLATION must be received in writing. If cancellation occurs less than FIVE (5) working days from the course delivery, the FULL training fee for the course will be charged.
 A delegate may be substituted at no extra charge if you are unable to attend. Kindly provide the name and title of the substitute delegate prior to the course.

Disclaimer:

SAINS reserves the right to cancel the event should circumstances beyond its control arise. In the event of such a cancellation, SAINS will refund in full payments received. SAINS also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions.