



GST Updates & Analysis of GAF File

AUGUST SESSION
21 August 2018
Hilton Hotel
Kuching, SARAWAK

This workshop is to provide the updates on GST audit findings, the recent updates on GST guidelines and its public ruling. It also infuses the extraction and analysis of GAF file to better facilitate the self-assessment and corporate governance.

OBJECTIVES

- GST audit findings and areas of risk detected in CBOS
- Latest updates of GST guidelines and public ruling
- Extraction and analysis of GAF File

METHODOLOGIES

The course combines theoretical instructions with case studies based on real life situations to help participants learn from experience and apply new practices. Participant is encouraged to bring along laptop to walk through the steps of converting GAF file.

QUESTIONNAIRE

To ensure that you gain maximum benefits from this training, a detailed pre-training questionnaire will be sent to you to establish exactly where your training needs lie. The completed forms will be analysed by the trainer. As a result, we ensure the course is delivered at an appropriate level and that relevant issues will be addressed.

ABOUT OUR TRAINING CENTRE

Pusat Latihan Teknologi Maklumat Sarawak (SAINS) was established in 1993, in response to the increasing demand for IT training in Malaysia. The Centre is a certified training provider approved by the Ministry of Education as well as Pembangunan Sumber Manusia Berhad (PSMB). Corporates choosing to send their employees to our centre can use the Human Resource Development Fund (HRDF) to pay for employee training. **We won the Human Resources Development Fund Award 2013** in the Training Provider category.



Pusat Latihan Teknologi Maklumat Sarawak (SAINS)
Ground Floor, Lot 250 Kuching-Kota Samarahan Expressway
Kota Samarahan, 93010 Samarahan, Sarawak, MALAYSIA
Tel : (60) 82-668688 Fax: (60) 82-668699

Contact Person :
Jean Sim | Silvia Philip | Agnes Chan
Email : training@sains.com.my

WHO SHOULD ATTEND?

CFO & Financial Controller
Finance Managers
Accountant
Accounts Executive
Accounts Assistant
Tax Managers

POST TRAINING SUPPORT

The course provides post training support via email and whatsapp if further clarification is required.



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PROGRAM SCHEDULE

Day 1	
8.30 AM	Registration
9.00 AM	Course begins
10.30 AM	Morning tea break and networking
10.45 AM	Course resume
12.30 PM	Networking Lunch
13.50 PM	Course resume
15.00 PM	Afternoon tea break and networking
15.15 PM	Course resume
16.45 PM	Summary & recap
17.00 PM	End of Training

IN-HOUSE TRAINING ADVANTAGE

If you have a number of delegates with similar training needs, then you may wish to consider an In-house Training solution delivered locally onsite.

Course can be tailored to specific requirements.

Please contact

jeansyy@sains.com.my or
082-668688 for further discussion.

OTHER GST TRAINING TOPIC :

- GST Implementation (**Part 1**)
- GST for Accounting Treatment & Effective Implementation Process (**Part 2**)
- GST Implementation for Oil & Gas Industry
- GST Implementation for Mixed Supplier
- GST Implementation for Retail & Distribution Industry
- GST Implementation for Manufacturing Industry
- GST Implementation for Hospitality Industry
- GST Implementation for Property Development & Construction Industry

COURSE OUTLINE

1. Tax codes application

2. Input tax credit

- Tax implication for voluntarily non-claiming of GST and invalid tax invoice (TX-NC)
- Declaration of capital goods acquisition on GST-03 form (TX-CG)
- Blocked input tax (BL)
- Differences between TX-NC and BL
- Reverse charge mechanism for imported services

3. Gift rule

- Determination of gift rule
- GST treatment for gift to employee, customer and potential customer

4. Employee benefits

- Supply of exempt supplies, zero rated supply, free service, blocked input tax
- Supply under the gift rule
- Output tax borne by employer

5. Financial transaction

- Foreign exchange (EP/IES)
- Financial incidental exempt supplies (IES)

6. Reimbursement (SR) vs disbursement (OS)

7. Bad debt relief and adjustments

- Adjustment of bad debt relief for customer and supplier
- Deferment of bad debt relief thru TAP

8. Mixed supplier GST treatment

- Partial exemption and annual adjustment calculation (TX-RE)
- Capital Goods Adjustment (CGA)

9. GST-03 submission and mapping table

10. TAP application for Standard/Varied Taxable (VTP)

11. GST Payment and penalty

- GST legislation on furnishing of returns and payment of tax
- Imposition of penalty calculation

12. Extract GAF (GST Audit File) to perform analysis in Excel via Bar-Delimited File Record Elements

- Extraction of GAF file via Bar-Delimited File Record Elements
- Analysis of GAF using Ms. Excel and Pivot table

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TRAINER PROFILE



Tiffany has over 18 years' of working experience in a wide range of roles in finance. She was the former Financial Controller for INTI Education Group, Malaysia (part of Laureate International Universities, USA). She also worked as a Regional Accountant in Singapore and had been posted to several countries such as China, South Korea, India, and Japan. She'd worked for a few large MNC in the retail, bulk logistics, computer hardware, and civil engineering industries. Tiffany holds an Honours Degree in Applied Accounting from Oxford Brookes University, UK. She is a member of the IFA (Institute of Financial Accountants), UK, and IPA (Institute of Public Accountant), Australia.

Tiffany has more than 15 years hands-on experience in GST/VAT and the experience in setting up GST/VAT practices across few Asian countries. She has spent more than one thousand hours conducting GST courses for both public and in-house training for MNC, leading private companies, public listed company, statutory bodies and accounting profession firms. She had involved with GST implementation for leading Government Link Company, oil & gas MNC, IT GLC, public listed FMCG, and Labuan commodity trading company.

She is also a Financial Coach offering Money Smart Camp educating youths, teenagers and kids about good money management habits. Her books and programs were featured on Malaysia's BFM 89.9 Business Radio Station, Hypp TV Capital Channel 420. She is also a columnist for New Straits Times educating kids about money.





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COURSE FEES		COURSE DATE
Early Bird : Register by 3 August 2018 <input type="checkbox"/> RM689.00 per person <input type="checkbox"/> RM636.00 per person (3 pax and above)	<input type="checkbox"/> Regular: RM795.00 per person <input type="checkbox"/> Discounted Rate : RM742.00 (2 pax and above)	<input type="checkbox"/> 21 August 2018 Hilton Hotel, Kuching. SARAWAK.
<i>Group discount is applicable for the same organization only</i>		<i>In-house Training : Please contact us for more information</i>

REGISTRATION FORM

Please send Registration Form via fax or email to : SARAWAK INFORMATION SYSTEMS SDN BHD

Attention:	<input type="checkbox"/> Jean Sim (H/P: 019-889 3819)	<input type="checkbox"/> Silvia Philip (H/P: 014-205 8202)	<input type="checkbox"/> Agnes Chan (H/P: 012-895 2032)		
Tel:	082-668688	Fax:	082-668699	Email:	training@sains.com.my

Participant(s) Information

No.	Name	Designation	Contact No.	Email	Meal Choice
1.					<input type="checkbox"/> Vegetarian <input type="checkbox"/> Non Vegetarian
2.					<input type="checkbox"/> Vegetarian <input type="checkbox"/> Non Vegetarian
3.					<input type="checkbox"/> Vegetarian <input type="checkbox"/> Non Vegetarian

Company Information

Company Name:	<input type="checkbox"/> Government Agency <input type="checkbox"/> PSMB Registered Employer <input type="checkbox"/> Non-PSMB Registered Employer	Tel:
		Fax :
Address:		Email:
Contact Person:		Designation:

Authorization

Name:	Signature & Company Chop / Stamp:
Designation:	
Date:	

Methods of Payment

<input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Service Order <input type="checkbox"/> Purchase Order
Payment should be made payable to Sarawak Information Systems Sdn. Bhd. to RHB Account No: 21121250109185

Terms & Conditions :

1. Course fee is inclusive of GST @ 6%
2. Course fee is inclusive of refreshments, lunch, course materials and Certificate of Attendance.
3. Full payment must be made within FIVE (5) working days upon issuance of invoice.
4. Admission upon receipt of full payment.
5. CANCELLATION must be received in writing. If cancellation occurs less than FIVE (5) working days from the course delivery, the FULL training fee for the course will be charged.
A delegate may be substituted at no extra charge if you are unable to attend. Kindly provide the name and title of the substitute delegate prior to the course.

Disclaimer:

SAINS reserves the right to cancel the event should circumstances beyond its control arise. In the event of such a cancellation, SAINS will refund in full payments received. SAINS also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions.